

CHAPTER 847—S. F. No. 1383

[Coded in Part]

An act relating to reports of certain state officials, departments and agencies; conferring upon the commissioner of administration supervision and control of certain reports, documents, and publications; appropriating moneys therefor; and amending Minnesota Statutes 1953, Sections 6.18; 8.08; 35.03; 43.05, Subdivision 2; 43.06; 46.07; 60.24; 80.23; 120.13; 139.01; 146.11; 148.07, Subdivision 3; 148.191, Subdivision 2; 148.60; 150.02, Subdivision 1; 151.06; 154.23; 161.03, Subdivision 13; 175.17; 216.58; 256.01, Subdivision 4; 268.12, Subdivision 2; 326.09; 326.18; 326.24, Subdivision 2; 343.08; 360.015, Subdivision 17; 483.03; 626.48.

Be it enacted by the Legislature of the State of Minnesota:

Section 1. Minnesota Statutes 1953, Section 6.18, is amended to read:

6.18 Reports. On or before *October 1* of each even numbered year the auditor shall report to the legislature, an account of the receipts and disbursements of the treasurer during the preceding two fiscal years, the unexpended balances of the several appropriations, the amount remaining in the treasury, and the warrants issued and unpaid, if any there be, which account shall be accompanied by such remarks on the state finances as he shall deem proper. This report shall show the lands sold or leased, the amounts received therefor, the amount paid in for interest and for other purposes and to what funds credited, and all other matters proper to be communicated concerning state lands.

Sec. 2. Minnesota Statutes 1953, Section 8.08, is amended to read:

8.08 Report. The attorney general shall report to the governor *biennially on or before October 1* of each even numbered year the number, character, and result of all actions and proceedings in which he has appeared for the state, the expense incurred by the state in each, and the amount of fines, penalties, and other moneys collected; also the opinions of general interest given by him and his assistants since the preceding report, with such recommendations for amendment of the laws as he may deem necessary or proper, and tables shall be appended showing the offenses reported to him by county attorneys.

Sec. 3. Minnesota Statutes 1953, Section 35.03, is amended to read:

35.03 Powers, duties and reports. The board shall protect the health of the domestic animals of the state, and carry out the provisions of this chapter; employing such means and making such rules and regulations as it may deem expedient to that end. It shall hold quarterly meetings at the seat of government on the first Friday after the second Tuesday in January, April, July and October. Officers shall be elected at the April meeting. *On or before October 1 in each even numbered year* the board shall report its proceedings and recommendations to the governor *biennially*, which report shall be published by the state.

Sec. 4. Minnesota Statutes 1953, Section 43.05, Subdivision 2, is amended to read:

Subd. 2. **Powers and duties.** It shall be the duty of the director and he shall have power:

- (1) To attend all meetings of the board;
- (2) To prepare and recommend to the board rules and regulations for the purpose of carrying out the provisions of this chapter; these rules shall provide, among other things, for current records of efficiency, and standards of performance, for all officers and employees subject to the provisions of this chapter; the manner of completing appointments and promotions; rejection of eligible candidates; competitive examinations; creation of eligible lists, with successful candidates ranked according to their rating in the examinations; leaves of absence with and without pay; transfers, reinstatements, layoffs, vacations, and hours of work; public notice of examinations; procedure for changes in rates of pay; compulsory retirement at fixed ages; and other conditions of employment;
- (3) To appoint temporary and permanent examiners, including a chief examiner, clerks, stenographers, and such other employees and officers as are necessary to carry out the provisions of this chapter; these employees and officers shall be chosen in accordance with, and shall be subject to, the provisions of this chapter;
- (4) To keep in the office of the department of civil service an official roster of the state civil service showing the employment history of each and every person who has been appointed to, employed, promoted, reduced, or reinstated in any position to the service; which roster shall show, in connection with each name, the date of appointment, employment, promotion, reduction, reinstatement, increases or decreases in pay, the compensation and title of the position, changes in title, transfers, sick or annual leaves, and separa-

tions from the service; and the director shall have access to all public records and papers, the examination of which will aid in the discharge of his duty in connection with the roster;

(5) To prepare, in accordance with the provisions of this chapter and the rules adopted hereunder, examinations, eligible lists, and rating of candidates for appointment;

(6) To make certifications for appointment within the classified service, in accordance with the provisions of this chapter;

(7) To make investigations concerning all matters touching the enforcement and effect of the provisions of this chapter and the rules and regulations prescribed hereunder;

(8) To make a *biennial* report to the civil service board on or before September first in each even numbered year; and

(9) To discharge such other duties as are imposed upon him by this chapter.

Sec. 5. Minnesota Statutes 1953, Section 43.06, is amended to read:

43.06 Board, powers and duties. It shall be the duty of the civil service board and it shall have power:

(1) To approve, modify, reject, or approve as modified, rules and regulations and amendments thereto prepared and recommended by the director for carrying out the purposes of this chapter; these rules and regulations and any amendments thereto shall not be approved by the board until after a public hearing by the board, of which two weeks published notice shall have been given that a hearing, at a specified place and time, is to be held upon the proposed rules and regulations, and that any citizen, officer, or employee of the state may attend and participate in the hearings; copies of all rules and regulations shall be sent to all state appointing officers, and printed copies of these rules and regulations and amendments thereto shall be prepared for public distribution;

(2) After public hearing, to approve, modify, reject, or approve as modified, plans for the classification of positions in the state civil service prepared and recommended by the director of the state civil service;

(3) After public hearing, to approve, modify, reject, or approve as modified, compensation schedules for positions in the state civil service prepared and recommended by the director for submission to the commissioner;

(4) To make investigations either at the discretion of

the governor, or upon petition of a citizen for just cause, or of its own motion, concerning the enforcement and effect of this chapter;

(5) To make a biennial report to the governor, on or before October 1 in each even numbered year, for the two preceding fiscal years a report;

(6) To conduct hearings and pass upon complaints by or against any officer or employee in the classified service for the purpose of demotion, suspension, or removal of the officer or employee, in accordance with the provisions of this chapter;

(7) To hear and pass upon such other matters as the director of the state civil service may, from time to time, bring before the board for determination; and

(8) To discharge such other duties as are imposed upon it by this chapter.

(9) Upon the recommendation of the director that suitable persons are unavailable to fill vacancies in a class, grade, or group of positions and an eligible list therefor cannot be established, the board may authorize the director to extend provisional appointments made pursuant to Minnesota Statutes 1949, Section 43.20, clause (1), in such class, grade, or group of positions until eligible lists can be established therefor but in no event shall any provisional appointee fill any vacancy for more than one year.

Sec. 6. Minnesota Statutes 1953, Section 46.07, is amended to read:

46.07 **Records and reports.** The commissioner of banks shall keep all proper records and files pertaining to the duties and work of his office, and report to the governor biennially, previous to the opening of the regular biennial session of the legislature, touching his official acts, giving general information as to banking conditions within the state, and the conditions as to other corporations to which his duties relate, and making such recommendations and suggestions as he may deem proper. The report shall contain a list of state banks, trust companies, building and loan associations, and other financial corporations within the state, their capital stocks and surplus funds; also a list of suspended banks and financial corporations and a list of charter applications, together with their disposition, for the biennial period, but the report shall not contain a detailed statement of the condition of each bank or other financial corporation.

Sec. 7. Minnesota Statutes 1953, Section 60.24, is amended to read:

60.24 Biennial reports. The *biennial* report of the commissioner shall include a statement of the receipts and expenditures of his department, a statement of the financial condition and business transactions of the several insurance companies doing business in the state, as disclosed by official examinations and by their annual statements, the condition of the receiverships of insolvent companies, and such other information as he thinks proper. *The report shall be made to the governor on or before October 1 in each even numbered year for the preceding two fiscal years. The governor shall transmit the report to the legislature as soon as practicable.*

Sec. 8. Minnesota Statutes 1953, Section 80.23, is amended to read:

80.23 Information; inspection; publicity; reports. All information received by the commission from applicants under sections 80.05 to 80.27 shall be open to inspection whenever it appears to the commissioner that this inspection may assist in carrying out or furthering the purposes of sections 80.05 to 80.27. The commissioner shall supply at cost copies of any such information. The commissioner shall have the power to withhold any information which he deems, in justice to the person filing the same, should not be made public.

The commissioner shall have power to publish, in pamphlet form, by newspaper advertisement, or otherwise, any information regarding securities which he considers fraudulent or which are being sold in violation of sections 80.05 to 80.27, or any other information he deems necessary or helpful in connection with the enforcement of sections 80.05 to 80.27.

It shall be the duty of the commissioner *biennially*, on or before *October 1*, in each even numbered year, to prepare and file in the office of the governor a report for the *preceding two fiscal years* ending June thirtieth preceding the report, which shall contain a summary of all applications received, withdrawn, granted, and denied; a summary of all registrations and licenses suspended, revoked, or canceled, a schedule of receipts and disbursements of the commissioner, and such other information as the commissioner considers material.

Sec. 9. Minnesota Statutes 1953, Section 120.13, is amended to read:

120.13 Reports by the state board. On *October 1* of each even numbered year, the state board of education shall *transmit* to the the governor a report *containing* a copy of all rules of the board in force during the biennial period, the name and salary of each officer or employee in the department of education, a summary of the financial affairs of the department,

including summaries of receipts and disbursements, and such other matters as it may seem advisable to include in such report or as shall be required by the governor.

Sec. 10. Minnesota Statutes 1953, Section 139.01, is amended to read:

139.01 Objects; membership; reports. The Minnesota state art society shall advance the interest of the fine arts, develop the influence of art in education, and foster its introduction into manufactures and all moneys and property received by it shall be devoted solely to those ends. The society shall report in writing *biennially* to the governor. Its membership shall consist of a governing board and such non-voting members as may meet conditions of membership to be prescribed by the board. No member shall receive compensation as such. The works of art acquired by the society shall be the property of the state.

Sec. 11. Minnesota Statutes 1953, Section 146.11, is amended to read:

146.11 Fees; disposition of, reports. All fees received by the state board of examiners in the basic sciences under this chapter shall be paid to the secretary-treasurer thereof, who shall forthwith deposit the same with the state treasurer to be kept in a separate fund, which shall be under the control, and for the use, of the board. All expenditures of the board and all expenses necessarily paid or incurred thereby in the exercise of its powers or the performance of its duties under this chapter shall be paid out of this fund. Payments out of this fund shall be made only upon written orders issued and signed by the president and secretary-treasurer of the board. Such secretary-treasurer shall give a bond to the State of Minnesota in such sum as the board shall determine, with sureties approved by the board, conditioned upon the faithful performance by him of the duties of his office and his accounting for all moneys of the board in his custody or under his control as such secretary-treasurer. No expense shall be incurred by the board in excess of the revenue derived from such fees. *On or before October 1 in each even numbered year the board shall report to the governor concerning its receipts and disbursements and proceedings for the two preceding fiscal years.*

Sec. 12. Minnesota Statutes 1953, Section 148.07, Subdivision 3, is amended to read:

Subd. 3. Report. The secretary-treasurer shall, on the first Tuesday of October of each *even numbered* year, file with the governor a report of all receipts and disbursements and

proceedings of the board for the *preceding two years*. He shall give bond in such sum and with such sureties as the board shall deem necessary. Each member of the board shall receive a fee of \$10 per day and mileage at the rate of three cents per mile, and other necessary incidentals, in attending the meetings of the board.

Sec. 13. Minnesota Statutes 1953, Section 148.191, Subdivision 2, is amended to read:

Subd. 2. The board is authorized to adopt and, from time to time, revise such rules and regulations not inconsistent with the law, as may be necessary to enable it to carry into effect the provisions of sections 148.171 to 148.285. The board shall prescribe curricula and standards for schools and courses preparing persons for licensure under sections 148.171 to 148.285, it shall conduct or provide for surveys of such schools and courses at such times as it may deem necessary. It shall accredit such schools and courses as meet the requirements of sections 148.171 to 148.285 and of the board. It shall evaluate and approve courses for affiliation. It shall examine, license and renew the license of duly qualified applicants. It shall hold examinations at least once in each year at such time and place as it may determine. It shall conduct hearings upon charges calling for discipline of a licensee or revocation of a license. It shall have power to issue subpoenas, and compel the attendance of witnesses, and administer oaths to persons giving testimony at hearings. It shall cause the prosecution of all persons violating sections 148.171 to 148.285 and have power to incur such necessary expense therefor. It shall keep a record of all its proceedings and make a *biennial* report to the governor *on or before October 1 in each even numbered year*.

Sec. 14. Minnesota Statutes 1953, Section 148.60, is amended to read:

148.60 **Disposal of fees; report.** All fees collected under sections 148.52 to 148.62 shall be received and held by the secretary and devoted to the uses of the state board of optometry. The secretary shall give such bond as the board shall from time to time require. *On or before October 1 in each even numbered year, the board shall make a biennial report to the governor of its proceedings, receipts and disbursements for the preceding two fiscal years.*

Sec. 15. Minnesota Statutes 1953, Section 150.02, Subdivision 1, is amended to read:

150.02 **Officers; salaries, expenses, bonds, reports.** Subdivision 1. The state board of dental examiners shall

elect from its members a president, a vice-president, and a secretary-treasurer. The board shall have a common seal. It shall hold two regular meetings each year, at times to be fixed by it, and special meetings at such other times as may be necessary and as it may determine. All meetings shall be held at such places within the state as the board shall determine. Out of the funds coming into the possession of the board, the members thereof shall receive as compensation the sum of \$10 per day and necessary traveling expenses for each day actually engaged in the duties of their offices. The secretary-treasurer shall, in addition thereto, be paid a salary of not to exceed \$2,500 per year, the amount of salary to be set by resolution of the board, which shall be in full for all secretarial, clerical, and stenographic services for the board. All fees received by the board under this chapter shall be paid to the secretary-treasurer thereof, who shall deposit the same each month with the state treasurer, the fees to be kept in a separate fund for the sole use and under the sole control of the board in carrying out the purposes of this chapter. Payments out of this fund shall be made only upon written orders issued and signed by the president of the board and the secretary-treasurer thereof. No expense shall be incurred by the board in excess of the revenue derived from such fees. The president and secretary-treasurer of the board shall give a bond in the amount of \$10,000, in form to be approved by the attorney general, and conditioned for the faithful discharge of their official duties, respectively. *On or before October 1 in each even numbered year*, the board shall report its proceedings and the items of its receipts and disbursements *for the two preceding fiscal years* to the governor. The board shall have the power to expend the necessary funds for its offices and furniture, fixtures, and supplies. The board in its discretion may affiliate with the national association of dental examiners as an active member and pay regular annual dues to this association and send a member of the board as a delegate to the meetings of the national association of dental examiners. This delegate may receive the per diem above provided for the time spent in attending such meetings and reimbursement for actual and necessary traveling expenses.

Sec 16. Minnesota Statutes 1953, Section 151.06, is amended to read:

151.06 **Powers and duties.** The state board of pharmacy shall have the power and it shall be its duty:

- (1) To regulate the practice of pharmacy;
- (2) To regulate the sale of drugs, medicines, chemicals, and poisons;
- (3) To regulate the quality of all drugs and medicines

dispensed in this state, using the United States pharmacopeia and the national formulary, or any revisions thereof, as the standard;

(4) It may, by its duly authorized representative, enter and inspect any and all places where drugs, medicine, chemicals, or poisons are sold, vended, given away, compounded, dispensed, or manufactured; it shall be unlawful for any persons to refuse to permit or otherwise prevent such representative from entering such places and making such inspection;

(5) To examine and register as pharmacists all applicants whom it shall deem qualified to be such;

(6) To suspend or revoke pharmacist or assistant pharmacist licenses issued by it, upon any of the following grounds;

(a) Fraud or deception in connection with the securing of such license;

(b) Conviction of the holder in any court of a felony;

(c) Conviction of the holder in any court of an offense involving moral turpitude;

(d) Habitual indulgence in the use of narcotics or intoxicating liquors;

(e) Unprofessional conduct or conduct endangering public health;

(f) Gross immorality;

(g) Employing, assisting, or enabling in any manner an unlicensed person to practice pharmacy;

(h) For violation of any of the provisions of this chapter, provided that before the board shall order any such suspension or revocation it shall, on its own motion, cause an investigation to be made and shall issue a citation under the seal of the board and signed by the secretary directing and requiring the holder of the license to show cause on a certain day, why his license should not be suspended or revoked or the grounds specified therein; and the holder of the license shall be given 20 days' notice of the hearing and the licensee shall be entitled to be represented by legal counsel; (A certified copy of the conviction of any pharmacist or assistant pharmacist shall be conclusive evidence of the conviction in any proceeding before the board. A stenographic record shall be kept of all proceedings. The action of the board in suspending or revoking a license hereunder shall be subject to review at the election of the licensee by a writ of certiorari brought in the district court of Hennepin county, or by appeal to that court or the district court of the county in which the

licensee resides, in which even the matter shall be tried de novo. The action of the board shall stand until otherwise directed by the district court or the supreme court of the state upon appeal. Any pharmacist or assistant pharmacist whose license has been suspended or revoked may be reinstated or a new license issued to him, as the case may be, when in the discretion of the board the action is warranted, provided such pharmacist or assistant pharmacist shall pay all costs of the proceedings resulting in the suspension or revocation of the license and reinstatement of the new license and, in addition thereto, pay a fee of \$25);

(7) *On or before October 1 in each even numbered year to make a biennial report to the governor with such information and recommendations as it deems proper, giving the names of all pharmacists registered during the two preceding fiscal years, and the items of its receipts and disbursements;*

(8) To employ necessary assistants and make rules for the conduct of its business;

(9) To perform such other duties and exercise such other powers as the provisions of the act may require;

(10) For the purposes aforesaid it shall be the duty of the board to make and publish uniform rules and regulations not inconsistent herewith for carrying out and enforcing the provisions of this chapter.

Sec. 17. Minnesota Statutes 1953, Section 154.23, is amended to read:

154.23 Officers; compensation; reports. The board of barber examiners shall elect a chairman and secretary. It shall adopt and use a common seal for the authentication of its orders and records.

The secretary shall keep a record of all proceedings of the board and turn over to the state treasurer all moneys collected at least once a month.

Each member of the board shall give a bond in the sum of \$5,000, with sureties to be approved by the secretary of state, conditioned for the faithful performance of his duties and take the oath provided by law for public officers.

A majority of the board, in meeting duly assembled, may perform and exercise all the duties and powers devolving upon the board.

The secretary shall receive as compensation \$4,500 per annum and the other members of the board shall receive a compensation of \$15 per day for each day of actual service,

but not to exceed 20 days in any calendar month, in discharge of their duties as such. All members of the board shall receive necessary traveling expenses incurred in the discharge of their duties. Salaries and expenses are to be paid out of the fund created by fees collected in the administration of this chapter. Each member of the board of barber examiners is entitled to sick leave and vacation leave with pay to be computed in the manner prescribed by the civil service rules. Each member shall file monthly with the secretary a complete report showing his activities during the preceding month, stating in detail the places, shops, schools or colleges visited or inspected by the member. *On or before October 1 in each even numbered year the board shall make a biennial report to the governor containing a full statement of the receipts and disbursements of the board and a full statement of its doings and proceedings during the preceding two fiscal years, with such recommendations as it may deem expedient.*

The board shall have authority to employ such inspectors, clerks, deputies, and other assistants as it may deem necessary to carry out the provisions of this chapter.

Any funds in the state treasury to the credit of the present board of barber examiners shall be transferred to, and made available for use by, the board established under the provisions of this chapter.

Sec. 18. Minnesota Statutes 1953, Section 161.03, Subdivision 13, is amended to read:

Subd. 13. **Road materials; reports of.** When practicable the commissioner of highways shall investigate and determine the location of road material in the state, ascertain the most approved methods of construction and improvement of roads, and investigate the most approved laws in relation to roads in other states, and hold public meetings throughout the state when deemed advisable. *On or before October 1 in each even numbered year, he shall make a printed report to the governor stating the condition, management, and financial transactions of his department, including a statement of the expense incurred in maintaining such department; the number of miles of road built or improved during the preceding two fiscal years and their cost; the general character and location of material suitable for road construction; the general character and needs of the roads of the state; and recommend such legislation as he deems advisable. Such report shall be transmitted by the governor to the legislature.*

Sec. 19. Minnesota Statutes 1953, Section 175.17, is amended to read:

175.17 **Powers and duties.** The commission shall have the following powers and duties:

(1) To exercise such powers and perform such duties concerning the administration of the workmen's compensation laws of the state as may be conferred and imposed on it by such laws;

(2) To exercise all powers and perform all duties now conferred and imposed on the department of labor and industry as heretofore constituted, and the bureaus of such department, so far as consistent with the provisions of this chapter.

(3) To adopt reasonable and proper rules and regulations relative to the exercise of its powers and duties, and proper rules to govern its proceedings and to regulate the mode and manner of all investigations and hearings, which shall not be effective until ten days after their adoption, and a copy of these rules and regulations shall be delivered to every citizen making application therefor;

(4) To collect, collate, and publish statistical and other information relating to the work under its jurisdiction, and to make public reports in its judgment necessary; and on or before the first of *October in each even numbered year* the commission shall report its doings, conclusions, and recommendations to the governor, which report shall be printed and distributed biennially to the members of the legislature and otherwise as the commission may direct;

(5) To establish and maintain branch offices as needed for the conduct of its affairs.

Sec. 20. Minnesota Statutes 1953, Section 216.58, is amended to read:

216.58 **Report to governor.** The commission shall report to the governor *biennially* on or before *October 1 of each even numbered year*, their doings for the *two preceding fiscal years* with such facts, statements, and explanations as will show the actual workings of the system of railroad transportation of the state in its bearings on the business and prosperity of the people, and such suggestions relative thereto as it shall deem proper. It shall also biennially recommend to the governor any amendment of the railroad and warehouse laws which it shall deem desirable and when directed by the governor shall investigate any matter subject to its supervisions and report thereon. All such reports shall be transmitted by the governor to the legislature as soon as possible.

Sec. 21.: Minnesota Statutes 1953, Section 256.01, Subdivision 4, is amended to read:

Subd. 4. **Duties as state agency.** The state agency shall:

(1) Supervise the administration of assistance to dependent children under Laws 1937, Chapter 438, by the county agencies in an integrated program with other service for dependent children maintained under the direction of the state agency;

(2) May subpoena witnesses and administer oaths, make rules and regulations, and take such action as may be necessary, or desirable for carrying out the provisions of Laws 1937, Chapter 438. All rules and regulations made by the state agency shall be binding on the counties and shall be complied with by the respective county agencies;

(3) Establish adequate standards for personnel employed by the counties and the state agency in the administration of Laws 1937, Chapter 438, and make the necessary rules and regulations to maintain such standards;

(4) Prescribe the form of and print and supply to the county agencies blanks for applications, reports, affidavits, and such other forms as it may deem necessary and advisable;

(5) Cooperate with the federal government and its public welfare agencies in any reasonable manner as may be necessary to qualify for federal aid for aid to dependent children and in conformity with the provisions of Laws 1937, Chapter 438, including the making of such reports in such forms and containing such information as the Federal Social Security Board may from time to time require, and comply with such provisions as such board may from time to time find necessary to assure the correctness and verification of such reports; and

(6) May cooperate with other state agencies in establishing reciprocal agreements in instances where a child receiving aid to dependent children moves or contemplates moving into or out of the state, in order that such child may continue to receive supervised aid from the state from which he has moved until he shall have resided for one year in the state to which he has moved; and

(7) *On or before October 1 in each even numbered year make a biennial report to the governor concerning the activities of the agency.*

Sec. 22. Minnesota Statutes 1953, Section 268.12, Subdivision 2, is amended to read:

Subd. 2. **Report; recommendations; studies.** (1) *On or before October 1 in each even numbered year, the commissioner shall submit to the governor a biennial report covering the administration and operation of these sections during the two preceding fiscal years and make such recommendations for amendments thereto as the commisioner deems proper. When the commissioner believes that a change in contribution or benefit rates will become necessary to protect the solvency of the fund, he shall promptly so inform the governor and the legislature and make recommendations with respect thereto.*

(2) For the purpose of ascertaining the point at which the unemployment compensation fund should be stabilized in order to both avoid possible insolvency and the building up of unnecessary reserves and for the further purpose of ascertaining what might be a stablilized average annual rate of contributions over a period of years thereby eliminating great fluctuations in contribution rates from year to year; the commissioner is hereby authorized and directed to make a study thereof. For such study he is hereby authorized to utilize such funds as may be available to him to contract for the services of specialists in this field, or utilize such public personnel as may be furnished to assist him in making such study. Such study shall be made with the advice and counsel of the state advisory council to the department of employment security, and a report of such study shall be made to the governor and the legislature from time to time.

(3) The commissioner is hereby authorized and directed to make a study of the need for and the advisability of legislation providing for unemployment insurance for persons temporarily unemployed by reason of sickness or disability not compensated for by Workmen's Compensation insurance. Such study shall include a review of the experience of other states which have such legislation. Such study shall be made with the advice and cooperation of a special advisory council, consisting of not more than 15 members, which the governor is hereby authorized to appoint for such purpose. Such advisory council shall consist of any equal number of employer and employee representatives, members of each house of the legislature and such representative of the general public as the governor may designate. Members of such special advisory council may be paid for attendance at meetings and mileage as provided in subdivision 6.

A report of the results of such study shall be made to the governor and the legislature prior to the 1957 session of the legislature.

Sec. 23. Minnesota Statutes 1953, Section 326.09, is amended to read:

326.09 Records and reports of board. The board shall keep a record of its proceedings and a register of all applicants for registration, showing for each the date of application, name, age, educational and other qualifications, place of business, and the place of residence, whether or not an examination was required and whether the applicant was rejected or a certificate of registration granted, and the date of such action. The books and register of the board shall be prima facie evidence of all matters recorded therein. A roster showing the names and places of business and of residence of all registered architects, engineers, and land surveyors shall be prepared by the secretary-treasurer of the board during the month of January, of each year; such roster shall be printed out of the funds of the board, as provided in section 326.08. On or before the first day of *October in each even numbered year*, the board shall submit a *biennial report* to the governor covering its activities during the two preceding fiscal years, together with a complete statement of the receipts and expenditures of the board, signed by the chairman and the secretary-treasurer, accompanied by a certified audit, and a copy of the roster of registered architects, registered engineers, and registered land surveyors.

Sec. 24. Minnesota Statutes 1953, Section 326.18, is amended to read:

326.18 Board, duties, officers, examination, report. A majority of the board shall constitute a quorum. The board shall appoint one of its members as chairman, another as secretary, and another as treasurer, or may appoint one member to serve as both secretary and treasurer, who shall hold their respective offices for a term of one year and until their successors are elected. In the absence of the chairman or the secretary, the board may appoint a chairman pro tem., or a temporary secretary. The affirmative vote of two members of the board shall be considered as the action of the board. The board shall enforce the standard of general education; the standard of special education in the science and art of accounting; the standard of moral character and general public experience, as prescribed in sections 326.17 to 326.23, in all examinations conducted thereunder. The board shall make rules and regulations for the conduct of applicants' examinations and the character and scope of such examinations, the method and time of filing applications for examinations and their form and contents, and all other rules and regulations proper to carry into effect the purposes of sections 326.17 to 326.23.

All such examinations shall be conducted by the state board of accountancy. The time and place of holding examinations shall be advertised for not less than three consecutive days in one daily newspaper published in each of the counties where the examinations are to be held, and not less than 20 days prior to the date of each examination. The examinations shall take place as often as may be convenient in the opinion of the board, but not less than once in each year. The board shall keep records of its proceedings, an accurate list of all applications made, certificates issued, certificates registered, and certificates revoked, and shall keep proper financial records in which there shall be entered a complete statement of the cash receipts and disbursements. It shall adopt and provide itself with a seal with a band inscribed "Certified Public Accountant, State of Minnesota," with the coat of arms of Minnesota in the center, which seal shall be affixed to each certificate issued or registered under sections 326.17 to 326.23. All records of the board shall be open to the inspection of the public at the office of its secretary. *It shall report biennially, on or before October 1 in each even numbered year to the governor for the two preceding fiscal years, as follows:*

- (1) Its receipts and disbursements;
- (2) Names of persons to whom certificates have been issued;
- (3) Names of all persons whose certificates have been revoked;
- (4) Recommendations, if any, for new legislation; and
- (5) Such other matters as the board may deem proper.

Sec. 25. Minnesota Statutes 1953, Section 326.24, Subdivision 2, is amended to read:

Subd. 2. **Fees and report.** All fees collected under the provisions of sections 326.24 to 326.32 shall be devoted to the uses of the state board of electricity and, *on or before October 1 in each even numbered year, biennially*, the board shall report to the governor, in writing, the items of its receipts and disbursements for the preceding year. The state board of electricity shall have jurisdiction, and is hereby empowered to enforce the provisions of sections 326.24 to 326.32.

Sec. 26. Minnesota Statutes 1953, Section 343.08, is amended to read:

343.08 **Biennial report.** The state bureau of child and animal protection shall make a *biennial* report before *October 1, in each even numbered year*, to the secretary of state, em-

bracing its proceedings for the preceding year, and statistics showing its work.

Sec. 27. Minnesota Statutes 1953, Section 360.015, Subdivision 17, is amended to read:

Subd. 17. **Report to governor.** On or before *October 1 in every even numbered year* the commissioner shall make to the governor a full report of the proceedings of the department for the preceding *two fiscal years together with his recommendations pertaining to the affairs of the department. The governor shall transmit this report to the legislature as soon as practicable.*

Sec. 28. Minnesota Statutes 1953, Section 483.03, is amended to read:

483.03 **Report to governor.** The judicial council shall *make a biennial report on or before October 1, in each even numbered year,* to the governor, upon the work of the various branches of the judicial system. It may also, from time to time, submit for the consideration of the several courts and judges, such suggestions in regard to rules of practice and in regard to procedure as it may deem advisable.

Sec. 29. Minnesota Statutes 1953, Section 626.48, is amended to read:

626.48 **Reports to governor and legislature.** *Biennially, on or before October 1, in each even numbered year* the superintendent shall submit to the governor a detailed report of the operations of the bureau, of information about crime and the handling of crimes and criminals by state and local officials collected by the bureau, and his interpretations of the information, with his comments and recommendations. In such reports he shall, from time to time, include his recommendations to the legislature for dealing with crime and criminals and information as to conditions and methods in other states in reference thereto, and shall furnish a copy of such report to each member of the legislature.

Sec. 30. [16.026] **Reports, publications and fees.** [Subdivision 1.] **Supervision of reports.** *The Commissioner of Administration shall supervise and control the making and distribution of all reports required by this act and shall prescribe the manner and form of issuing the same.*

Sec. 31. [Subd. 2.] **Supervision of publications.** *The Commissioner of Administration shall supervise and control the making and distribution of publications of all kinds issued*

by the State of Minnesota and the departments and agencies thereof when not otherwise prescribed by law.

Sec. 32. [Subd. 3.] Prescribe fees. *The Commissioner of Administration may prescribe a schedule of fees to be charged for services rendered by the state or any department or agency thereof in furnishing to applicants therefor certified copies of records or other documents, certifying as to the nonexistence of such records or documents, and for such other reports, publications or related material as may be applied for. The fees so prescribed by the commissioner of administration, unless the same are otherwise prescribed by law, shall be in an amount as nearly as may be to the fee prescribed by Minnesota Statutes 1953, Chapter 357, for like or similar services; if there be any fees so prescribed by said chapter for a like or similar service, then the commissioner may establish a fee which shall be commensurate with the cost of furnishing such service. Nothing herein contained shall authorize the commissioner to furnish any service which is now prohibited or unauthorized by law.*

Sec. 33. [Subd. 4.] Sale of publications. *The Commissioner of Administration may sell official reports and other publications of all kinds and may delegate the sale thereof to state departments and agencies and to establish facilities therefor within the department of administration and elsewhere within the state service.*

Sec. 34. [Subd. 5.] Use of fees. *All fees prescribed by this act and other provisions of the law not inconsistent therewith for the rendering of the services herein provided shall be deposited in the state treasury by the collecting department or agency and the amounts thereof are hereby appropriated to the commissioner of administration for the purposes of this act.*

Sec. 35. [Subd. 6.] Exceptions. *This act shall not apply to the Regents of the University of Minnesota or to the State Agricultural Society.*

Sec. 36. [Subd. 7.] Rules. *The powers conferred herein to the Commissioner of Administration are in addition to those powers and duties prescribed by Minnesota Statutes 1953, Section 16.02. The Commissioner of Administration shall promulgate rules and regulations for the purposes of carrying out the duties herein imposed upon him but no such rule or regulation shall in any way limit the subject matter of any report or publication of any department or agency required to be made or authorized by law.*

Approved April 25, 1955.